

PURCHASE ORDER



COMPANY NAME
STREET ADDRESS
CITY, STATE, ZIP
PHONE NUMBER

P. O. NUMBER

P. O. DATE

REQUESTED SHIP DATE

LOCATION

PAGE

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| ORDERED BY | | SHIP VIA | | F.O.B. | | TERMS DESCRIPTION | | | |
|------------|---------|-----------------|------------|-------------|-----------|-------------------|--|-------------|--|
| ENTRY # | ITEM ID | UNIT OF MEASURE | UNIT PRICE | ORDERED QTY | EXTENSION | | | | |
| TAX | | FREIGHT | | MISC. | | PREPAID | | GRAND TOTAL | |

Received by

Authorized Signature